

Ivan O. Davis - Liberty Library – DISPLAY POLICY

Ivan O. Davis - Liberty Library is a public forum, where ideas and information are freely communicated, where a broad spectrum of opinion and a variety of viewpoints are presented in displays and exhibits. The existence of a particular viewpoint in a display is an expression of the library's policy of intellectual freedom, not an endorsement of the particular point of view. The term "display" is used collectively to include flyers, posters, handouts, and exhibit items.

Responsibility

The responsibility for approval of displays rests with the Library Director or appointed designee(s).

Decisions will be based on availability of space, relationship of the material to the mission of the library, size and/or quantity. Priority is given to the library, followed by not-for-profit groups.

The Liberty Library maintains a marquee outside the building and a bulletin board inside for purpose of promoting the services and programs of the library and the community. The designated staff member must have approved all materials posted.

Marquee:

- Notices for not-for-profit sales, meetings, events, cultural activities, or information only are to be posted on the Marquee.
- Local Town News and Reports are to be posted on the Marquee.
- Items no larger than 8 1/2 " x 14" are preferred. Larger notices will be accepted on a space-available basis.

Bulletin Boards:

- Notices for profit sales, meetings, events, cultural activities, or information may be posted on the back bulletin board, space permitting, with the following exception of political materials promoting the candidacy of a particular person or persons or a particular political issue.
- Posters and notices should not be submitted more than 30 days before an event; they will be removed after the event. Notices for ongoing events will be displayed for no longer than 90 days.
- Items no larger than 8 1/2 " x 14" are preferred. Larger notices will be accepted on a space-available basis.

Exhibits

Exhibits from sources within the community are encouraged in the library. All exhibits must be considered for the limited space within the library and not cause disruption to normal operation of library services. Such exhibits will remain in place for not longer than eight weeks, with set-up and removal being the responsibility of the exhibitor. The exhibitor will complete the Exhibit Loan Agreement. The library assumes no liability for damage or loss relating to any exhibit set-ups for public viewing in the library and will take no extraordinary measures to insure its safety.